Meeting minutes of Town Council on 10-05-2021

As reviewed, approved, and accepted by the Town Council on November 2, 2021

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:30p.m. The meeting was held using video conferencing. Council Members Charles Bradsher, Tom Burke, Amy Koval and David Preusch were present. The Treasurer and Assistant Clerk were also present as were four residents.

Oath of Office: Mayor Ruspi administered the Oath of Office to Council Member David Preusch and Planning Commission Member Brendan Deyo.

Minutes: The minutes from the Town Council Meeting held on September 7, 2021, were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of September 2021. Total Income for the month of September was $17,118 including the CIP. The major sources of income were $5,934 from Highway Income, $5,023 from Income Tax and $5,775 from Personal Property Taxes. Major Expenses for the month of September were $4,094 for Accounting, $7,506 for Payroll Expenses, $4,989 for Grounds Maintenance and $22,723 for Waste Collection. The Waste Collection expenses include the cost of the recycling toters. Total expenses for the month of September were $44,159. Total Net Income for the month of September was -$27,040. Looking at the Balance Sheet for the month of September 2021, the fund balances for the General Fund was $1,413,269 and $195,505 for the CIP account. The total fund balance for the Town of Laytonsville for September 2021 was $2,511,828 including $903,054 from Fixed Assets.

Council Member Bradsher made a motion to approve the September Treasurer's report subject to audit. Council Member Burke seconded the motion. ***Unanimously approved.***

Committee/Board Reports

Mayor Ruspi requested that Council Member Preusch report on his work regarding the Jones Farm Pond. Council Member Preusch said he has spoken with Steve Pullam, **Inspector Stormwater Facility Maintenance Program** for **Montgomery County Department of Environmental Protection. Mr. Pullum told Council Member Preusch that everything seems to be in order, and he cannot determine why the water level in the pond is low. Council Member Preusch explained the next step would be to contact the Soil Conservation District as it is not acting as a storm water management pond and the County may relinquish management of it.**

**Charles Hendricks, Historic District Commission Chair, said the Historic District Commission met by videoconference on September 20, 2021. Commission members discussed a work permit application submitted by the owners of 7111 Brink Road, maintenance concerns of two other properties in the historic district, and a landowner’s interest in developing a property on Laytonsville Road.**

Eric Wenger, Planning Commission Chair, said the Planning Commission met by videoconference on September 30, 2021. The Commission discussed the meeting with Representative Luedtke regarding the proposed bypass, Laytonsville Grove and the status of the turnover to the Town, and the ongoing process to obtain the updated Town maps from Macris, Hendricks and Glascock. Chair Wenger stated the Commission discussed looking into WSSC sewer service in conjunction with a review of the Comprehensive Plan.

Jill Ruspi, Parks and Trails Task Force Chair, said she is waiting on confirmation from Pat Taylor of Johnson’s Landscaping that the fee for the Miller Park landscaping plan has been received. Chair Ruspi shared the drinking fountain at Miller Park has been winterized.

Old Business

American Rescue Plan Act (ARPA)Update: Council Member Koval and Council Member Burke shared information regarding projects that may be fundable including:

* Storm water management
* Water purification
* Septic tank pump out
* Limited money to residents that have water quality issues and may want to connect to public water
* Restoration/beautification along areas of Route 108
* Remediation of drinking wells
* Upgrading broadband facilities at churches
* Financial assistance to individuals, churches, and businesses that experienced a hardship due to the pandemic
* Premium pay for essential workers
* Funding to the Laytonsville Lions Club Foundation for the planned community center

New Business

Rolling Ridge Landscaping: Mayor Ruspi and the Council discussed two landscaping proposals for the corners of Rolling Ridge Lane and Brink Road. A decision was tabled until the November Council meeting.

Recycling Toters Update: The toters have been shipped to the contractor and are expected to be distributed to the residents in November.

Bulk Trash Pickup: The bulk trash pickup is scheduled for Tuesday, October 26, 2021. Residents may refer to the Town website for more information.

Fourth Quarter Safety Inspector: Council Member Bradsher will be the Fourth Quarter Safety Inspector.

Residents Forum

None

Adjournment: Council Member Burke made a motion to adjourn at 8:34p.m. Council Member Koval seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson  
Assistant Clerk   
October 5, 2021