***Meeting Minutes of Planning Commission***

**Town of Laytonsville**

**September 29, 2016**

**Attendance:** Members Brendan Deyo, Pete Stadler and Mark Frankowski were present. Members Paul Simonetti and Tim Shortley were absent. Secretary Charlene Dillingham was also present. . Josh Maisel and Claire Rosser were present. Chair Wenger called the meeting of the Planning Commission to order at 7:37 p.m.

Member Stadler offered an amendment to the proposed minutes of the June meeting. Member Stadler made a motion to approve the minutes of the June meeting with the proposed amendment. Member Frankowski seconded the motion. **Unanimously approved.**

**Old Business:**

Annexation Update – Shannon Allcock and Brian Kline are seeking to annex 3 properties south of town on Route 108. At a September 22 meeting with Mr. Allcock, Mr. Kline, Mr. Stan Abrams and Mr. Doug Lohmeyer, there was discussion about the change of zoning which is restricted for 5 years following annexation. Mr. Kline has a special exception with the county. Mr. Abrams stated that because it is used for legal purposes, the town will recognize it. A public hearing is to be scheduled on January 10, 2017. Chair Wenger commented that this annexation does exist in the comprehensive plan.

**New Business:**

Laytonsville Grove - Member Stadler stated that he wants to exceed the approved tree planting plan for this subdivision. The forest conservation plan will be followed and improved on. Mr. Stadler stated that he has a list of trees that already exist. Mr. Maisel will inventory the trees write a letter to memorialize them. Mr. Stadler will supply a letter for additional trees and provide it to Mr. Maisel.

Laytonsville Preserve – Chair Wenger stated that he had done and inspection of the planting of the trees in Laytonsville Preserve subdivision. He noted that there was lots of thistle. Mr. Maisel will draft a letter to notify the developer.

Member Deyo stated that State Highway Administration is looking for land to offset the Route 28 and Route 198 improvements. Member Deyo, Stadler and other residents on Mobley Farm Drive had been contacted requesting permission to survey.

There being no further business, Member Stadler made a motion to adjourn the meeting at 8:27 p.m. Commission Member Frankowski seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Charlene Dillingham

Secretary

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