Meeting minutes of Town Council on 4-05-2022

As reviewed, approved, and accepted by the Town Council on May 3, 2022

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:32p.m. The meeting was held using video conferencing. Council Members Charles Bradsher, Tom Burke, Amy Koval and David Preusch were present. The Treasurer and Assistant Clerk were also present as were three residents.

Mayor Ruspi introduced and welcomed Kim Emswiler, Assistant Staff member for the town.

Minutes: The minutes from the Town Council Meeting held on March 8, 2022, were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of March 2022. The major source of income was $68,815 from Income Tax. Major expenses for the month of March were $6,301 for Waste Collection and $7,981 for Grounds Maintenance most of which was for snow removal. The Treasurer reviewed the Balance Sheet which shows a net income of $42,707.

Council Member Preusch made a motion to approve the March Treasurer's report subject to audit. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Committee/Board Reports

**Charles Hendricks, Historic District Commission Chair, said the Historic District Commission met by videoconference on March 21, 2022, and discussed whether to recommend clay or concrete pavers to replace the front walkway at the Town Hall. The Commission members decided to recommend clay pavers. The Commission will meet via videoconference on April 18, 2022, to review a Historic District Work Permit submitted by Charles Hendricks.**

Eric Wenger, Planning Commission Chair, said the Planning Commission will meet via videoconference on March 24, 2022, and discussed the status of the town maps and the process for pursuing sewer service for the town.

**Old Business**

**Repair of Walkway at the Town Hall: Mayor Ruspi said the contractor left samples which a few of the Historic District Commission members looked at and one was selected for use. Mayor Ruspi has spoken with the contractor and is hoping the work can be done prior to the parade.**

**Jones Farm Pond Update: Council Member Preusch reported the pond is still low and the contractor, SMC, is planning to get out after a heavy rain.**

**Update on Pocket Wetland on Sunset Drive: Council Member Preusch said some correspondence from Mayor White to the county was located and sent to Steve Pullam. Mr. Pullam told Council Member Preusch that there would need to be an easement, so the county has access and that routine maintenance is not covered by the county. Mayor Ruspi said he obtained two proposals for cleaning up the area and replacing the fence. One proposal was for $10,000 and the other for $13,000.**

**Election Notice with Candidates: The filing period ended on March 18, 2022 and there are two candidates, Charles Bradsher and David Preusch.**

**ARPA Update: Council Member Koval shared information on the work that has been done to review the suggestions received from residents and businesses in the town to prepare the report which is due to the Treasury Department by April 30, 2022. There was discussion about what items would be considered government services. Mayor Ruspi said the Council will have the opportunity to review the entire list.**

**Update on Laytonsville Town Parade: The Laytonsville Town Parade will be held on May 14, 2022. Charles Kearse from the Laytonsville Lions Club is the chairperson of the planning and would like to know which of the Town Council members would like to ride in the parade. Council Members Burke and Preusch requested to ride and Council Members Bradsher and Koval will walk.**

New Business

**Election Judges: Mayor Ruspi reported that Mary Burke, Jennifer Sizemore, and Tom Koval have agreed to serve as election judges. Mayor Ruspi and Assistant Clerk Joy Jackson will schedule a time to meet with them.**

**Resident’s Forum**

**Eric Wenger, 6715 Maple Knoll Drive, said a heavy rain is expected over the next twenty-four hours.**

**Council Member Bradsher inquired if the town was sending flowers or had plans to recognize the loss of Charlene Dillingham.**

**Joy Jackson, 21617 2nd Street, suggested planting a tree at Miller Park in memory of Charlene Dillingham and said the town previously donated to the** Cholangiocarcinoma Foundation to recognize Charlene’s work during the pandemic.

Adjournment: Council Member Bradsher made a motion to adjourn at 8:58p.m. Council Member Preusch seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson  
Assistant Clerk   
April 5, 2022

**Trash and Recycling Service**

Household waste will be picked up twice a week on Tuesdays and Fridays.  All items must be placed at the curb by 7:00A.M.  There is no back-door service.

Yard waste will be picked up at the curb once a week on Mondays for the period May through November.  Please do not put yard waste out for the regular trash pick-up.  Yard waste goes to the Montgomery County composting center.   Acceptable yard waste will be yard trimmings, leaves and brush.  These items shall be placed in marked containers or brown biodegradable paper bags. Branches are to be cut to three-foot lengths and must not be more than three inches in diameter and tied in bundles.  Yard waste cannot be placed in plastic bags and no root balls, dirt, sod, or rocks and branches larger than three feet long or three inches in diameter will be accepted.

Recyclables (mixed paper, plastic, and glass) will be collected on Thursdays. Recyclables should be separated, or they will not be collected.  Paper should be separated from commingled materials such as plastic and glass.  Please note that our contractor does not have trucks that pick up the large bins on wheels.  The weight of the filled containers can become too hard to lift.  Please refrain from using these containers.

2022 Holiday Schedule

Presidents Day Holiday, Monday, March 21st - *NO PICK-UP*

Memorial Day, Monday, May 30th - *YARD WASTE WILL BE PICKED UP TUESDAY*

Independence Day, Monday, July 4th - *YARD WASTE WILL BE PICKED UP TUESDAY*

Labor Day, Monday, September 5th - *YARD WASTE WILL BE PICKED UP TUESDAY*

Indigenous Peoples' Day, Monday, October 10th - *YARD WASTE WILL BE PICKED UP TUESDAY*

Veterans Day, Friday, November 11th – *NO CHANGE*

Thanksgiving Day, Thursday, November 24th – *RECYCLES WILL BE PICKED UP SATURDAY, NOVEMBER 26th*