

Meeting minutes of Town Council on 9-12-17

As reviewed, approved, and accepted by the Town Council on October 3, 2017

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 8:35 p.m. Council Members Jim O’Hair, Charles Bradsher, Tom Burke and Paul Simonetti were present. The Treasurer, Clerk and Assistant Clerk were also present as were six residents.

Minutes: The minutes from the Town Council Meeting that was held on August 1, 2017 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of August 2017. Total Income for the month of August was \$12,327 with \$6,301 coming from Income tax and \$2,588 coming from Real Property Tax. In the CIP fund, \$105 was Interest Income and \$753 was Highway Income. Major Expenses for the month of August were \$2,522 for Accounting, \$3,276 for Payroll Expenses, \$4,648 for Grounds Maintenance and \$3,106 for Waste Collection. The Total Expenses for the month of August 2017 were \$20,199. There were no Expenses in the CIP account. General Net Income for the month of August was \$-7,872 with \$858 in the CIP fund. Looking at the Balance Sheet for the month of August 2017, the fund balances for the general fund was \$1,068,046 for the CIP account, the balance was \$154,912 and the fixed assets were \$903,054. The total fund balance for the Town of Laytonsville for August 2017 was \$2,126,013.

Council Member O’Hair made a motion to approve the August Treasurer’s report subject to audit. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Committees and Board Reports : Mayor Ruspi mentioned that there is a Planning Commission Meeting scheduled for September 14.

Community Standards: Mayor Ruspi and Council Member Tom Burke are interested in setting up a Community Standards Group. Council Member Burke stated that zoning regulations should always be reviewed when there are building concerns within the Town. He also mentioned that the Suggested Design Features for New Construction Homes that submitted to the Council at the last meeting are just suggestions, not a requirement.

Town Of Laytonsville
Town Council Meeting Minutes
9-12-17

Council Member Burke stated that if there are concerns with building within the Town, the Zoning Regulations should be reviewed. His community standards are just suggestions not a requirement.

Old Business

Laytonsville Grove Home Elevations: David Duncan, Vice President of Land Development for CalAtlantic Homes appeared before the Council in August with plans of model homes that CalAtlantic plans to construct in the Laytonsville Grove Subdivision. The four models are the Coventry, the Durham, the Carlyle and the Parkside. He stated that the Ashford Model had been approved by Montgomery County. The model is set to be built in October. Council Member Burke made a motion to approve the four additional models with elevations that were presented previously by David Duncan. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Town Hall Painting and Shutter Repair: The painting of the Town Hall and the Lion's Medical Locker has been completed. At the time the small shed was also painted. A contract for \$740 which included painting and restoring the shutters and painting the small shed was submitted for approval by Mayor Ruspi. Council Member O'Hair made a motion to approve the contract from Androp Painting for \$740 for painting the small shed and painting and restoring the shutters. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Board of Appeals Hearing Update: It was noted by Mayor Ruspi that the Board of Appeals turned down the application for special exception which was submitted by the residents at 21532 Laytonsville Road to operate their landscaping/lawn service business.

Town Picnic: The picnic is from 5-9 pm on September 16 at the Town Hall. The charity selected was Our House. The Lions will be dedicating their Medical Locker at that time.

Parking Lot Lights: Mayor Ruspi reported that the Historic District Commission had given their approval for six poles and fixtures for the Town Hall parking lot. The fixtures are the same as those on Mobley Farm Drive. The poles are aluminum with fluting. Ordering time for the poles and fixtures is six weeks. Mayor Ruspi presented a contract from Boyland Electric. Council Member O'Hair made a motion to approve the contract

Town Of Laytonsville
Town Council Meeting Minutes
9-12-17

from Boyland Electric for six poles and light fixtures for the Town Hall parking lot at a cost of \$7,045. Council Member Simonetti seconded the motion. ***Unanimously approved.***

New Business

MML Fall Meeting: Mayor Ruspi mentioned that the fall MML Meeting will be held in Rockville on October 12 to October 14.

New Rugs in Town Hall: As former Mayor White's house was being prepared for sale, three rugs were donated to the Town Hall. Mayor Ruspi thanked the family for their donation.

Miller Park Public Meeting: Jill Ruspi of 7111 Brink Road gave an update on the status of Miller Park for the record. There is a meeting scheduled on September 19 at 7 p.m. to discuss the proposed playground for Miller Park. Discussion followed regarding maintenance, the purpose of the park, type of equipment that would be installed and sources of money. It was reported that CalAtlantic is willing to help.

Work Session: No work session is scheduled.

Residents Forum: Sheree Wenger of 6715 Maple Knoll Drive stated that she felt Miller Park is a community space and had been a gathering area in the past.

Eric Wenger of 6715 Maple Knoll Drive stated that the park has been there for a while so he feels that it is important that the Town be receptive as to how residents will react to having people coming to a playground and parking in the area.

Mayor Ruspi responded by stating that every effort is being made to get feedback from the residents on 2nd Street and Sunset.

Adjournment: Council Member O'Hair made a motion to adjourn at 9:34 pm. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Town Of Laytonsville
Town Council Meeting Minutes
9-12-17

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
September 12, 2017

Trash/Recycling Update

When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2017:

For Monday, December 25, Christmas Day – Pick-up will be December 26

For Monday, January 1, 2018, New Year's Day – Pick-up will be January 2

Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

Town Of Laytonsville
Town Council Meeting Minutes
9-12-17

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.