

Meeting minutes of Town Council on 9-1-15
As reviewed, approved, and accepted by the Town Council on October 6, 2015

Mayor Prats called the regular meeting of the Town Council to order at 7:31 p.m. Council Members David Preusch, Jim Ruspi, Charles Bradsher and Larry Halvorson were present. The Treasurer, Clerk and Assistant Clerk were present as were three residents.

The minutes of the Town Council meeting on August 4, 2015 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of August 2015. Total Income for the month of August was \$5,869 with \$2,200 coming from Picnic Funds and \$2,919 coming from Personal Property Taxes. In the CIP Fund, \$9 was received from Interest Income. Major expenses for the month of August 2015 were \$2,298 for Grounds Maintenance and \$2,886 for Waste Collection. Total Expenses for the month of August 2015 were \$12,837. General Net Income for the month of August 2015 was -\$6,968. Looking at the Balance Sheet for the month of August 2015, the fund balance for the general fund was \$1,048,345, for the CIP account, the balance was \$197,980 and the Fixed Assets were \$684,352. The total fund balance for the Town of Laytonsville for August 2015 was \$1,930,677.

Council Member Preusch made the motion to approve the Treasurer's Report for the month of August 2015 subject to audit. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Committees and Board Reports

Mayor's Update and Reports:

Construction Update: Mayor Prats reported that White House Lane was paved. Signs are going up. There have been 12 building permits issued so far. A hearing will be held next month with NV Homes to discuss new model homes for Phase A & B.

Work session: None scheduled.

Update SHA Meeting: State Highway responded to topics that were discussed last month when State Highway representatives met with the Mayor, Planning Commission Chair and the consultant who worked on the Comprehensive Plan. Regarding the flashing

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school zone sign, an idea to paint the pavement to get motorists to slow down was offered. Looking at the traffic light at the intersection of Rt. 108 and Brink Road, the possibility of delayed green lights and timing of the lights could be implemented. The Safe Routes to school plan is still being examined as well as drainage issues at various locations on Rt. 108.

Council Member Ruspi asked the Mayor to remind County Highway representatives that there are drainage issues on Brink and Sundown Road, the brick medians on Sundown Road are in need of repair and the foliage on Brink Road needs to be trimmed.

Gas Station Update: Mayor Prats met with Tad Anderson from PMG, the company that owns the gas station, and discussed conditions on which the service bays can be used. Mayor Prats stated that many people are interested in operating or purchasing the gas station.

Picnic Update: Mayor Prats stated that the Annual Town Picnic is September 19.

NV Home Hearing: Mayor Prats mentioned that there will be a hearing next month with NV Homes and the Historic District Commission. Matt Honacki, from NV Homes has met with Sheree Wenger, Chairman of the Historic District Committee about model homes that will be available for sale in the Historic District.

Bank Closing: Mayor Prats mentioned that Damascus Bank will be closing the branch in Laytonsville and moving to Airpark. The owners of the Shopping Center are persuing other banks to see if they are interested in setting up a branch in the shopping center.

MML Fall Conference: Mayor Prats stated the he will be attending the MML Conference in Cambridge, Maryland in October. He will be representing the County Chapter of the MML and the Town.

Old Business

New Business:

Site Plan Amendment Discussion for Wayne Keeler: Mr. Wayne Keeler addressed the Council regarding plans he has for constructing a home with a separate dwelling

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connected to the main one so that his family can reside on one property in Laytonsville. It was mentioned that the site plan may have to be modified but there were no objections to it from the Council.

Monopole: Mayor Prats also thanked Mr. Keeler for his work along with the Clerks, the LDVFD and the Board of Appeals in setting up a process for changes to the monopole.

Town Hall Roof Repair: The Mayor received an estimate for \$6800 from Mike Rafferty Home Improvements to power wash, paint, check the seams and seal leaks on the roof of the Town Hall. Council Member Preusch made a motion to accept the estimate of \$6800 from Mike Rafferty to paint, power wash, seal leaks and check seams on the Town Hall roof. Council Member Halvorson seconded the motion. *Unanimously approved.*

Rolling Ridge Trail: There was a discussion about the use of the bypass property that abuts to Brink Road which is past Rolling Ridge that can be used as a walkable trail to the pond.

Goundhog Discussion: Council Member Ruspi stated that he has noticed over the last couple of months an increase in the number of groundhogs present. He has one on his property that has dug a hole and he has been unsuccessful in trapping it. He wondered if other residents are having the same problem.

Council Forum:

Council Member Ruspi stated that he has not been contacted by any scouts regarding projects. Council Member Bradsher volunteered be the contact with the scouts now. Mayor Prats thanked Council Member Ruspi for all the work he has done with the scouts and their projects over the years.

Council Member Preusch inquired about the lights on top of the poles on Mobley Farm Drive. He mentioned that the poles are deteriorating. The Mayor stated that he would contact Boyland Electric to discuss. Regarding the street, Council Member Preusch reported that the top layer is breaking off and the street needs to be milled. The Mayor asked Infrastructure Advisor, Wayne Keeler to look at it and report back his findings.

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Council Member Halvorson asked about having the street sweeper go down Route 108 to clear debris. He reported that a resident had a flat tire.

Residents Forum:

Jill Ruspi of 7111 Brink Road suggested that the developer add an additional sign on Whitehouse Road that says “No Outlet”. She also thought the idea regarding the trail to the pond from Brink Road was a good one and perhaps a porta-potty could be put on the trail at some point.

Adjournment: Council Member Preusch made a motion to adjourn at 9:08 pm. Council Member Ruspi seconded the motion. *Unanimously approved.*

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
September 1, 2015

Trash/Recycling Update

Please continue to separate recycling materials.

Please do not put yard waste or mulch out for the regular trash pick-up.

Yard waste should be placed in brown bags.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.