

Meeting minutes of Town Council on 9-10-19  
As reviewed, approved, and accepted by the Town Council on October 1, 2019

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:30 p.m. Council Members Charles Bradsher, Tom Burke, Amy Koval and James O'Hair were present. The Treasurer, Clerk and Assistant Clerk were also present as were three residents.

Minutes: The minutes from the Town Council Meeting held on August 6, 2019 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of August 2019. Total Income for the month of August was \$20,354 including \$840 from the CIP. The major source of income was \$2,650 from Picnic Funds and \$11,313 from Income Tax. Major Expenses for the month of August were \$2,297 for Insurance, \$3,930 for Payroll Expenses and \$3,355 for Waste Collection. Total Expenses for the month of August were \$12,483. Total Net Income for the month of August was -\$8,243. Looking at the Balance Sheet for the month of August 2019, the fund balances for the General Fund was \$1,171,960 and \$195,574 for the CIP account. The total fund balance for the Town of Laytonsville for August 2019 was \$2,270,589 including \$903,054 from Fixed Assets.

Council Member O'Hair made a motion to approve the August Treasurer's report subject to audit. Council Member Koval seconded the motion. ***Unanimously approved.***

Committee/Board Reports

Eric Wenger, Planning Commission Chair, said the Planning Commission will be meeting on September 26, 2019 and that a representative from Montgomery County government may attend.

Charles Hendricks, Historic District Commission Chair, reported the Historic District Commission will be meeting on September 16, 2019.

Town of Laytonsville  
Town Council Meeting Minutes  
9-10-19

Old Business

Picnic: Mayor Ruspi said the Town Picnic will be held on September 21, 2019 from 5:00p.m. to 9:00p.m. Mayor Ruspi said there will be a band, activities, a food truck and Lt. Governor Rutherford is expected to attend.

Community Center Sponsor for Golf Tournament: Council Member O’Hair stated the Laytonsville Lions Club Foundation is hosting a golf tournament on September 30, 2019 to raise funds to build a community center in Laytonsville. Council Member O’Hair provided details about the golf tournament and sponsorship opportunities.

Council Member O’Hair made a motion that the Town donate \$100.00 to sponsor a tee at the Laytonsville Lions Club Foundation golf tournament. Council Member Koval seconded the motion. *Unanimously approved.*

YCK Parcel 733: Mayor Ruspi explained the Comprehensive Plan states that all future developments will be two-acre cluster subdivisions, zone R3, and parcel 733 on the proposed zoning map is inadvertently shown as R1. Mayor Ruspi stated this was an oversight and the proposed zoning map needs to match the Comprehensive Plan. There was discussion about the portion of parcel 733 which is zoned Residential Historic remaining as such.

Council Member Burke made a motion to change the proposed zoning map in the Comprehensive Plan to show the portion of parcel 733 that is currently zoned as R1 to Zone R3. Council Member O’Hair seconded the motion. *Unanimously approved.*

Sign Ordinances from Other Towns: Mayor Ruspi reported that he reviewed sign ordinances from other municipalities as discussed at the August Town Council meeting. Mayor Ruspi said he did not find the other sign ordinances he reviewed to be of benefit and recommended the Council focus on enforcing the section of the Sign Ordinance which prohibits specific signs. Council Member Koval requested the Council have time to review the Sign Ordinance again and table further decisions to the next Town Council meeting.

New Business

Old Town Sign: Mayor Ruspi said the old Town sign that was located on Route 108 needs repair and has been moved to the Town Hall grounds. Mayor Ruspi said Council Member Burke agreed to do some repairs and then the Council will need to decide where it should be placed.

Town of Laytonsville  
Town Council Meeting Minutes  
9-10-19

Bulk Trash Pick-Up: Mayor Ruspi said the bulk trash pick-up for Town residents is scheduled for October 21, 2019. Detailed information is available on the Town website.

Laytonsville Preserve Roads: Mayor Ruspi said he has been notified by the project manager for Laytonsville Preserve that the roads will be turned over to the Town in a few weeks. Mayor Ruspi stated when these roads are turned over the Town will be responsible for snow removal on the streets and sidewalks.

Residents Forum:

Jim O’Hair of 21726 Mobley Farm Drive shared that the organization, Tunnels to Towers Foundation, will be dedicating a home on Hawkins Creamery Road to a veteran tomorrow morning.

Adjournment: Council Member Burke made a motion to adjourn at 8:16pm. Council Member O’Hair seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson  
Assistant Clerk  
September 10, 2019

Town of Laytonsville  
Town Council Meeting Minutes  
9-10-19

**Trash/Recycling Update**

**When trash and recycling collection are scheduled on a Monday or Thursday holiday, the pick-up will occur on Tuesday or the following Monday. The designated holidays follow the county transfer station schedule and will be as follows for 2019:**

**For Monday, November 11, 2019 Veterans Day – Pick up will be on November 12**

**For Thursday, November 28, 2019 Thanksgiving Day – Pick up will be on December 2**

**In order to be picked up, mixed paper recyclable materials must be separated from other recyclable materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags. Place all trash and recycling materials at the curb no later than 7:00am.**

**ATTN HISTORIC DISTRICT RESIDENTS:** Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.

**The Town is always looking for volunteers for our commissions, committees and event planning. If interested, please contact the Town Hall.**

**JOIN THE 2020 CENSUS TEAM in Montgomery County**

Apply online at: [2020census.gov/jobs](https://2020census.gov/jobs)

2020 Census jobs provide: Starting at \$21.00, Flexible hours, Paid Weekly, Paid training

For more information or help applying, please call 1-855-JOB-2020

Federal Relay Service:

1-800-877-8339 TTY/ASCII

[www.gsa.gov/fedrelay](http://www.gsa.gov/fedrelay)