

Meeting minutes of Town Council on 8-6-19
As reviewed, approved, and accepted by the Town Council on September 10, 2019

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:31 p.m. Council Members Charles Bradsher, Tom Burke, Amy Koval and James O’Hair were present. The Treasurer, Clerk and Assistant Clerk were also present as were four residents and one guest.

Minutes: The minutes from the Town Council Meeting held on July 2, 2019 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of July 2019. Total Income for the month of July was \$4,239 including \$255 from the CIP. The major source of income was \$1,753 from Income Tax and \$1,911 from Interest Income. Major Expenses for the month of July were \$2,297 for Insurance, \$3,930 for Payroll Expenses and \$3,355 for Waste Collection. Total Expenses for the month of July were \$12,483. Total Net Income for the month of July was -\$8,243. Looking at the Balance Sheet for the month of July 2019, the fund balances for the General Fund was \$1,171,960 and \$195,574 for the CIP account. The total fund balance for the Town of Laytonsville for July 2019 was \$2,270,589 including \$903,054 from Fixed Assets.

Council Member O’Hair made a motion to approve the July Treasurer’s report subject to audit. Council Member Koval seconded the motion. ***Unanimously approved.***

Committee/Board Reports

Eric Wenger, Planning Commission Chair, said he met with the Town arborist and Pete Stadler. Mr. Wenger said he expects a letter regarding the preservation of trees will be forthcoming.

New Business

Macris, Hendricks and Glascock – Steve Crum: Mayor Ruspi introduced Steve Crum, Vice President, of Macris, Hendricks and Glascock. Mr. Crum thanked the Mayor and

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Council for the reappointment of their firm and listed some of the projects with which they have assisted the Town. There was discussion about the Town zoning as it relates to the Comprehensive Plan and the Town maps. Mr. Crum stated he will work with Mr. Wenger, Planning Commission Chair, to update the maps.

HDC Membership: Mayor Ruspi reviewed the changes to the Historic District Commission membership. Charles Hendricks was unanimously selected as the Chair, Michelle Shortley has moved to Alternate member and Susan Phillips has moved to Regular member. Charles Hendricks, Historic District Commission Chair, said he thinks it is important the Council recognize the membership changes to the Commission.

Council Member O’Hair made a motion to appoint Charles Hendricks as Chair, Michelle Shortley as Alternate member and Susan Phillips as Regular member of the Historic District Commission. Council Member Burke seconded the motion. ***Unanimously approved.***

September Meeting: The September Town Council Meeting will be rescheduled to September 10, 2019 at 7:30p.m. due to Labor Day.

Sign Ordinance: Mayor Ruspi said copies of the Town’s Sign Ordinance and photos of signs in the Town have been distributed to the Council. The Council reviewed the photos and options for enforcing the Sign Ordinance. Mayor Ruspi said he will research sign ordinances from other municipalities and report his findings at the next Council meeting.

Picnic: Mayor Ruspi said the Town Picnic will be held on September 21, 2019 and Christina Pellegrino has agreed to chair the picnic committee. Christina Pellegrino reviewed the progress on the planning and what is still needed. Mayor Ruspi requested the Council Members attend the planning meetings and emphasized the need for people to accept responsibility for specific duties.

Old Business

None

Residents Forum:

Eric Wenger of 6715 Maple Knoll Drive showed a picture of a truck parked outside of the Layton’s Village Shopping Center in front of signs that prohibit stopping at any time.

Tom Burke of 21710 Laytonsville Road said there are some areas around the picnic tables and exercise stations at Jones Farm Pond that need to be cleared and mulched.

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Charles Hendricks of 7011 Brink Road asked about the impact of the Montgomery County accessory dwelling unit zoning change.

Jim O’Hair of 21726 Mobley Farm Drive distributed a brochure for the Laytonsville Lion’s Golf Tournament on September 30, 2019 at Montgomery Country Club with proceeds going to the Lion’s community center capital fund.

Adjournment: Council Member O’Hair made a motion to adjourn at 9:04pm. Council Member Koval seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson
Assistant Clerk
August 6, 2019

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Trash/Recycling Update

When trash and recycling collection are scheduled on a Monday or Thursday holiday, the pick-up will occur on Tuesday or the following Monday. The designated holidays follow the county transfer station schedule and will be as follows for 2019:

For Monday, September 2, 2019 Labor Day – Pick up will be on September 3

For Monday, November 11, 2019 Veterans Day – Pick up will be on November 12

For Thursday, November 28, 2019 Thanksgiving Day – Pick up will be on December 2

In order to be picked up, mixed paper recyclable materials must be separated from other recyclable materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags. Place all trash and recycling materials at the curb no later than 7:00am.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.

The Town is always looking for volunteers for our commissions, committees and event planning. If interested, please contact the Town Hall.

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