

Meeting minutes of Town Council on 7-2-19  
As reviewed, approved, and accepted by the Town Council on August 6, 2019

Oath of Office: Karen Bushel from the Clerk of the Courts Office administered the oath of office to Mayor, Jim Ruspi.

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:35 p.m. Council Members Charles Bradsher, Tom Burke, Amy Koval and James O’Hair were present. The Treasurer, Clerk and Assistant Clerk were also present as were four residents and two guests.

Mayor Ruspi administered the Oath of Office to Vice President of the Council, Tom Burke, Council Member Amy Koval, Historic District Commission Member Charles Hendricks, the Town Clerk, Charlene Dillingham, Treasurer, Chris Wilkinson and Assistant Clerk, Joy Jackson.

Minutes: The minutes from the Town Council Meeting held on June 2, 2019 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of June 2019. Total Income for the month of June was \$76,510 including \$914 from the CIP. The major source of income was \$72,125 from Income Tax and \$2,026 from Interest Income. Major Expenses for the month of June were \$1,874 for Grounds Maintenance at the Town Hall, \$ 6,816 for Payroll Expenses, \$3,761 for Grounds Maintenance and \$3,355 for Waste Collection. Total Expenses for the month of June were \$32,558. Total Net Income for the month of June was \$43,952. Looking at the Balance Sheet for the month of June 2019, the fund balances for the General Fund was \$1,182,215 and \$195,319 for the CIP account. The total fund balance for the Town of Laytonsville for June 2019 was \$2,283,589 including \$903,054 from Fixed Assets.

Council Member O’Hair made a motion to approve the June Treasurer’s report subject to audit. Council Member Burke seconded the motion. ***Unanimously approved.***

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Eric Wenger, Planning Commission Chair, said the Planning Commission met on June 20, 2019. Mr. Wenger stated there was a full agenda including the retirement of Pete Stadler and the welcoming of new member, Shannon Allcock.

New Business

Laytonsville Cruise-In – Harry Cramer: Mayor Ruspi introduced Harry Cramer, organizer for the Laytonsville Cruise-In. Mr. Cramer said he has been arranging some special events this summer to mark the tenth anniversary. Mr. Cramer is looking for local businesses and organizations to sponsor awards for participants. There was discussion about the number of participants, the types of awards, how winners are chosen and a donation of plaques from the Town.

Council Member O’Hair made a motion to donate plaques with credit to the Town of Laytonsville to Mr. Cramer on behalf of Laytonsville Cruise-In. Council Member Koval seconded the motion. ***Unanimously approved.***

MML Conference: Mayor Ruspi said he attended the Maryland Municipal League Conference last week. Mayor Ruspi said the conference session and speakers were excellent.

HDC Member Turnover: Mayor Ruspi explained the Historic District Commission is comprised of five members and one alternate and some of the current members would like to leave the Commission. Mayor Ruspi said a notice will be added to the Town minutes for residents that may be interested in joining.

Old Business

Proposed Zoning Map: Mayor Ruspi explained the Comprehensive Plan states that all future developments will be two-acre cluster subdivisions, R3, and a parcel of land on the proposed zoning map is inadvertently shown as R1. Eric Wenger, Planning Commission Chair, stated this was an oversight and the proposed zoning map needs to match the Comprehensive Plan.

Council Member Burke made a motion to change the proposed zoning map in the Comprehensive Plan to show parcel 400 as Zone R3. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Zoning Violation at 7119 Brink Road: Mayor Ruspi said he has spoken with the resident and a letter was mailed regarding the zoning violation. The resident agreed to limit sales and to submit a special exception application to the Board of Appeals.

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Residents Forum:

Charles Hendricks of 7011 Brink Road asked when the fireworks display at Montgomery Country Club is scheduled.

Eric Wenger of 6715 Maple Knoll Drive said there are some changes in the Forest Conservation laws that may impact the Town.

Jim O’Hair of 21726 Mobley Farm Drive inquired about the planning meetings for the Town picnic. He said the Lion’s Golf Tournament will be on September 30, 2019 at Montgomery Country Club with proceeds going to their community center capital fund.

Tom Burke of 21710 Laytonsville Road said a local resident proposed placing a vintage tractor in the center of the roundabout. Mayor Ruspi commented that the State Highway Administration regulates what can be put in the roundabout.

Adjournment: Council Member O’Hair made a motion to adjourn at 8:53pm. Council Member Burke seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson  
Assistant Clerk  
July 2, 2019

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**Trash/Recycling Update**

When trash and recycling collection are scheduled on a Monday or Thursday holiday, the pick-up will occur on Tuesday or the following Monday. The designated holidays follow the county transfer station schedule and will be as follows for 2019:

For Monday, September 2, 2019 Labor Day – Pick up will be on September 3

For Monday, November 11, 2019 Veterans Day – Pick up will be on November 12

For Thursday, November 28, 2019 Thanksgiving Day – Pick up will be on December 2

In order to be picked up, mixed paper recyclable materials must be separated from other recyclable materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags. Place all trash and recycling materials at the curb no later than 7:00am.

**ATTN HISTORIC DISTRICT RESIDENTS:** Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.

**The Town is always looking for volunteers. If interested, please contact the Town Hall.**