

Meeting minutes of Town Council on 7-10-18
As reviewed, approved, and accepted by the Town Council on August 7, 2018

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:34 p.m. Council Members Tom Burke, James O’Hair and Paul Simonetti were present. The Treasurer and Assistant Clerk were also present as were four residents and one guest.

Oath of Office: Mayor Ruspi administered the oath of office to Council Member and Council Vice-President James O’Hair, Treasurer Christine Wilkinson and Assistant Clerk Joy Jackson.

Minutes: The minutes from Town Council Meeting that was held on June 5, 2018 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of June 2018. Total Income for the month of June was \$17,080 including the CIP with \$1,486 coming from Interest Income and \$13,125 coming from Income Taxes. Major Expenses for the month of June were \$6,515 for Payroll, \$2,315 for Grounds Maintenance and \$1,450 for Consultants. Total Expenses for the month of June were \$14,315. Total Net Income for the month of June was \$2,765. Looking at the Balance Sheet for the month of June 2018, the fund balances for the General Fund was \$1,129,685 and \$158,505 for the CIP account. The total fund balance for the Town of Laytonsville for June 2018 was \$2,191,244.

Council Member O’Hair made a motion to approve the June Treasurer’s report subject to audit. Council Member Simonetti seconded the motion. ***Unanimously approved.***

Committee/Board Reports

Planning Commission: Eric Wenger, Chair, reported that the Planning Commission met with David Post of Macris, Hendricks and Glascock on June 14, 2018 to review the Town Zoning Map. He stated that after consulting with the Town’s attorney the map will be updated to accurately reflect the current annexation and zoning.

Parade Committee: Sheree Wenger, resident, spoke about the brochures that were printed and not distributed when the parade was cancelled due to weather. She reports that some were taken to the elementary school and other local businesses. Council Member Simonetti inquired if a business could volunteer to distribute the remaining brochures to

Town Of Laytonsville
Town Council Meeting Minutes
7-10-18

the residents in a door hanger with additional promotional material. Mayor Ruspi requested that Council Member O’Hair speak with the Lion’s Club for their approval first.

Old Business

NLC Service Line Warranty Program: Mayor Ruspi stated that residents should begin receiving letters this week about the optional exterior water service line coverage insurance programs offered by Service Line Warranties of America.

MML Banner Town Award: Mayor Ruspi shared the plaque showing that the Town of Laytonsville has been recognized as a Banner Town by the Maryland Municipal League for 2018. Mayor Ruspi thanked the Council Members, the Town staff, Eric Wenger and everyone else who helped with this accomplishment. Council Member O’Hair stated that participating in meetings and activities with other municipalities make us a better community.

New Business

Eagle project: Mayor Ruspi presented a letter from the Laytonsville Lions Club stating that the Club believes a pathway from the Town parking lot to the Lions Medical Equipment Locker is not necessary or an appropriate project. The Mayor stated he has informed the scout.

Public park on St Paul UMC property: Mayor Ruspi shared that St Paul UMC would like to lease one to three acres to the Town for the development of a park or playground. The property is a portion of the piece of land north of the parsonage. The Mayor has spoken with Tina Burke, a representative from St Paul UMC, who said they would also allow public access from the back of the property to Jones Pond Park. There was discussion about possible uses of the property, the costs associated with building a park or ballfield, potential liability issues, access to the park and whether the Town residents would like a park on this property. Ed Burke, a representative from St Paul UMC, stated that St Paul UMC would allow a path from the church parking lot to the property and to the Jones Pond Park. Jill Ruspi, 7111 Brink Road, Chair of the Parks and Trails Task Force, said there are lower cost options for parks that can be explored. Larry Barker, 21405

Town Of Laytonsville
Town Council Meeting Minutes
7-10-18

Montgomery Avenue, expressed concerns about liability for the Town and whether the residents want a park. Mayor Ruspi said he will ask the Parks and Trails Task Force to explore preliminary costs for a park.

Second quarter safety inspection: Paul Simonetti provided the safety inspection for the second quarter. The safety inspector for the third quarter will be Tom Burke.

Helping to preserve historic properties: Mayor Ruspi shared that he has contacted a number of owners of historic properties whose homes are in need of some repair. He explained that a resident has offered to assist homeowners who may be interested in applying for grants.

Maryland Open Meetings Act: Mayor Ruspi stated the Maryland Open Meetings Act requires someone knowledgeable on the requirements be in attendance at all Town meetings. This includes Board and Commission meetings. Further information will be forthcoming.

Town Picnic: The Laytonsville Town Picnic is scheduled for September 15, 2018. The Picnic Committee has selected Lollipop Kids Foundation as this year's recipient. The Planning Committee will be meeting on July 16th and August 16th and Mayor Ruspi said anyone interested in joining is welcome to attend.

Updating Parking Ordinance: Mayor Ruspi reviewed parking concerns in Town and the need to review the Town's Parking Ordinance. An Executive Session will be held on July 24, 2018 at 7:00pm.

Work Session: No work session is scheduled.

Residents Forum:

Eric Wenger of 6715 Maple Knoll Drive stated that the Town has plenty of parks but the Walkable Communities is a part of the Comprehensive Plan and the Town should consider options to complete the paths. He said if the Town is going to lease land they should consider a lease for 99 years. Mr. Wenger expressed his concern that a resident blocking the sidewalk with paving rocks presents a public safety hazard.

Town Of Laytonsville
Town Council Meeting Minutes
7-10-18

Adjournment: Council Member O’Hair made a motion to adjourn at 9:41pm. Council Member Simonetti seconded the motion. *Unanimously approved.*

Respectfully submitted,

Joy Jackson
Assistant Clerk
July 10, 2018

Trash/Recycling Update

When trash and recycling pick-up occur on Monday or Thursday holidays, the following day, Tuesday or Friday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2018:

For Monday, September 3, 2018 Labor Day – Pick up will be September 4

For Thursday, November 22, 2018 Thanksgiving – Pick up will be November 23

Please continue to separate recycling materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags. Place all trash and recycling materials at the curb no later than 7:00am.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.