

Meeting minutes of Town Council on 2-4-20  
As reviewed, approved, and accepted by the Town Council on March 3, 2020

There being a quorum, Mayor James Ruspi called the regular meeting of the Town Council to order at 7:30 p.m. Council Members Charles Bradsher, Tom Burke, Amy Koval and James O’Hair were present. The Treasurer, Clerk and Assistant Clerk were also present as were three residents and two guests.

Minutes: The minutes from the Town Council Meeting held on December 3, 2019 were approved as submitted.

Treasurer’s Report: The Treasurer reviewed the Profit and Loss Report for the month of January 2020. Total Income for the month of January was \$54,246 including \$176 from the CIP. The major source of income was \$5,422 from Income Tax and \$45,246 from Real Property Taxes. Major Expenses for the month of January were \$3,616 for Grounds Maintenance, \$4,066 for Payroll Expenses and \$3,355 for Waste Collection. Total Expenses for the month of January were \$17,367. Total Net Income for the month of January was \$36,878. Looking at the Balance Sheet for the month of January 2020, the fund balances for the General Fund was \$1,288,876 and \$201,838 for the CIP account. The total fund balance for the Town of Laytonsville for January 2020 was \$2,393,769 including \$903,054 from Fixed Assets.

Council Member O’Hair made a motion to approve the January Treasurer’s report subject to audit. Council Member Koval seconded the motion. ***Unanimously approved.***

Committee/Board Reports

Eric Wenger, Planning Commission Chair, said the Planning Commission first quarter meeting will be in March.

Charles Hendricks, Historic District Commission Chair, reported that Eric Wenger, Planning Commission, Chair, attended the meeting on December 16, 2019 and discussed Town properties that are in two zones. Chair Hendricks said the Historic District Commission approved two permits at the January 20, 2020 meeting.

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Old Business

Possible Action Regarding 9 Districts for Montgomery County: Mayor Ruspi commented that Mark Lautman, a representative of the organization Nine Districts for MoCo, made a presentation to the Council in November and at the December meeting the Council expressed support but requested additional information. Mayor Ruspi stated draft Resolution No. R-01-20 has been given to the Council for their review.

Council Member O’Hair made a motion to approve Resolution No. R-01-20 as presented. Council Member Burke seconded the motion. *Unanimously approved.*

New Business

Bypass Update: Mayor Ruspi reviewed the efforts that have been made to have the bypass reinstated in Montgomery County’s priority letter to the State. Mayor Ruspi said after a meeting with County Executive Elrich the bypass has been included in the draft letter which is expected to be finalized and sent to the State in April.

2020 Calendar – April, November Meetings: The Council agreed to move the Council meeting in April to April 14, 2020 to avoid a conflict with Spring Break and the Council meeting in November to November 10, 2020 to avoid a conflict with Election Day.

Montgomery Chapter of MML Meeting Hosted by Laytonsville: Mayor Ruspi said Laytonsville will be hosting the Montgomery Chapter of the MML meeting on April 16, 2020 at the Town Hall. Mayor Ruspi encouraged the Council members to attend and to assist with set-up and clean-up as a light dinner will be served.

Election May 4, 2020: Mayor Ruspi shared information about the Town election for two council member seats scheduled for May 4, 2020 between the hours of 3:00pm and 8:00pm. Mayor Ruspi explained the filing period for interested candidates is from March 6, 2020 through March 20, 2020 at 5:00pm and five election judges are needed.

Town Attorney – New Firm: Mayor Ruspi stated that as had been shared with the Council previously, the Town attorney moved to Eccleston & Wolf as of January 20, 2020.

Residents Forum:

Charles Hendricks of 7011 Brink Road commented on the efforts of some jurisdictions to get everyone counted in the census and if there was a way to encourage participation it would be beneficial.

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Adjournment: Council Member O’Hair made a motion to adjourn at 8:13pm. Council Member Burke seconded the motion. ***Unanimously approved.***

Respectfully submitted,

Joy Jackson  
Assistant Clerk  
February 4, 2020

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**Election Judges Needed** – if you would like to serve as an election judge for the town election on Monday, May 6, 2019 – please contact the Town Hall at 301-869-0042.

**Trash/Recycling Update – Effective March 2, 2020**

Household waste will be picked up twice a week on Tuesdays and Fridays. When trash pick-up occurs on a Tuesday or Friday holiday, the pick-up will be on the following Tuesday or Friday.

Recyclables including mixed paper will be picked up from the curb once a week on Thursdays. When recycling pick-up occurs on a Thursday holiday, the following day, Friday, will be the designated pick up day. In order to be picked up, mixed paper recyclable materials must be separated from other recyclable materials.

Yard trimmings will be picked up at the curb once a week on Mondays. When yard trim pick-up occurs on a Monday holiday, the pick-up will be on the following Monday. Please do not put yard trimmings out for the regular trash pick-up. Yard trimmings should be placed in brown bags.

The designated holidays follow the county transfer station schedule and when the transfer station is closed there will be no pick-up of trash, recycling materials or yard trimmings.

- For Monday, May 25, 2020 Memorial Day – Yard trimmings will be picked up on Monday, June 1, 2020
- For Monday, September 7, 2020 Labor Day – Yard trimmings will be picked up on Monday, September 14, 2020
- For Thursday, November 26, 2020 Thanksgiving Day – Recyclables will be picked up on Friday, November 27, 2020

Place all trash, recycling materials and yard trimmings at the curb no later than 7:00a.m.

**If you are interested in being an Events Organizer for the Town, please contact the Town Hall at 301-869-0042.**