

Meeting minutes of Town Council on 1-9-18

As reviewed, approved, and accepted by the Town Council on February 6, 2018

There being a quorum, Mayor Jim Ruspi called the regular meeting of the Town Council to order at 7:31 p.m. Council Members Jim O'Hair, Charles Bradsher and Tom Burke were present. The Treasurer, Clerk and Assistant Clerk were also present as were three residents.

Mayor Ruspi welcomed the Boy Scouts from Troop #433.

Minutes: The minutes from the Town Council Meeting that was held on December 5, 2017 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of December 2017. Total Income for the month of December was \$27,255 with \$1,006 coming from Interest Income and \$25,413 coming from Income Tax. In the CIP fund, \$105 was Interest Income and \$598 was Highway Income. Major Expenses for the month of December were \$925 for Grounds Maintenance and \$5,320 for Payroll Expenses. The Total Expenses for the month of December 2017 were \$17,097. In the CIP account, \$7,585 was for Walkways and Lighting. General Net Income for the month of December was \$10,158. Looking at the Balance Sheet for the month of December 2017, the fund balances for the general fund was \$1,114,870 for the CIP account, the balance was \$145,976 and the fixed assets were \$903,054. The total fund balance for the Town of Laytonsville for December 2017 was \$2,163,900.

Council Member O'Hair made a motion to approve the December Treasurer's report subject to audit. Council Member Bradsher seconded the motion. ***Unanimously approved.***

Committee/Board Reports

Eric Wenger, Chairman of the Planning Commission, notified the Mayor and Council that the reduction in the bond involving reforestation of Laytonsville Preserve which was posted by the developer is now due. Chair Wenger recommended that the Town release 75% of the bond and retain 25% to manage the Canadian thistle. He is also requesting hand rail be put on the foot bridge for safety.

Old Business

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NLC Service Line Program: Ashley Shiwarski presented the NLC Service Line Program to the Council at the November 2017 Town Council Meeting. The Council approved the program at the December Town Council Meeting. Mayor Ruspi stated that he is waiting to hear from the Town Attorney as to when it can be implemented.

New Business

Mennonite Students to Clean Town Hall: On January 20 the Mennonite students will be coming to the Town Hall to clean. They have been coming for the last 10 years. The Mayor invited the Council to attend. Lunch will be provided.

Announced Retirements: Mayor Ruspi reported that the Town Attorney, Stan Abrams, will be retiring at the end of January. The Mayor suggested having a work session on January 16 at 7 p.m. to review names of attorneys.

Mayor Ruspi announced the retirement of Assistant Clerk, Lisa Whittington, who has served the Town for the last 5 ½ years. If anyone is interested in the position, let the Clerk know.

Laytonsville Preserve Bond: With regards to the Laytonsville Preserve Bond that was discussed earlier in the meeting, Council Member Bradsher made a motion to reduce the reforestation bond to 25% of its original value. Council Member Burke seconded the motion. *Unanimously approved.*

Safety inspector – 1st quarter: The safety inspection for the 1st quarter will be done by Council Member Bradsher.

Mayors Winter Conference: The Mayor will be attending the Mayor's Association Conference on February 1 and 2 in Annapolis.

Parking Ordinance: Mayor Ruspi asked if any of the Council Members would look at the Parking Ordinance to see if any changes are needed.

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MML Chapter Meeting: The Montgomery County Chapter of the MML will be holding its meeting at the Town Hall on April 19. Chapter meetings have been held here in the past and Mayor Ruspi would like to resume having them.

Work Session: No work session is scheduled.

Adjournment: Council Member O’Hair made a motion to adjourn at 8:18 pm. Council Member Burke seconded the motion. *Unanimously approved.*

Respectfully submitted,

Lisa M. Whittington
Assistant Clerk
January 9, 2018

Job Opening – Assistant Town Clerk - If you are interested in a part-time position as Assistant Town Clerk, please contact the Town Hall at 301-869-0042.

Election Judges Needed – if you would like to serve as an election judge for the town election on Monday, May 7, 2018 – please contact the Town Hall at 301-869-0042.

Trash/Recycling Update

When trash and recycling pick-up occur on Monday or Thursday holidays, the following day, Tuesday or Friday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2018:

For Monday, January 15, 2018, Martin Luther King Jr. Day – Pick-up will be January 16

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For Monday, February 19, 2018, Presidents Day – Pick-up will be February 20

For Monday, May 28, 2018, Memorial Day – Pick-up will be May 29

For Monday, September 3, 2018 Labor Day – Pick up will be September 4

For Thursday, November 22, 2018 Thanksgiving – Pick up will be November 23

Please continue to separate recycling materials. Please do not put yard waste or mulch out for the regular trash pick-up. Yard waste should be placed in brown bags.

ATTN HISTORIC DISTRICT RESIDENTS: Exterior home repairs may qualify for Montgomery County tax credits. For more information contact the Historic District Commission.