



February 8, 2024

Dear resident of Laytonsville, MD,

The Town's Comprehensive Plan is undergoing its 10-year review. A Comprehensive Plan (CP) is a forward-looking document that helps to guide the town's future growth and land use for 10, 20, 30 years into the future.

This review is being conducted by the town's Planning Commission (PC). The PC intends to submit the updated CP to the Mayor and Town Council for review and Public Hearing, by late summer/early-fall 2024.

A CP is required under the Annotated Code of Maryland for incorporated municipalities that have zoning authority. The Maryland Department of Planning (MDP, [Comprehensive Plans \(maryland.gov\)](https://maryland.gov/planning)) oversees and determines what must be included in a CP.

The mayor and council will hold a Public Hearing prior to submitting the CP to the MDP for their review and comment.

The Laytonsville Planning Commission is leading the effort to complete a review of the CP, and in our efforts to ensure that the Laytonsville CP best reflects the future vision of the town, we are encouraging town residents to provide comments on the CP and provide thoughts on their vision for the future of Laytonsville.

To facilitate your participation, we are posting the CP on the Town website. The Town website is <https://www.laytonsville.md.us/>. On the website you will see a notice stating that the CP is being modified, and a link to the CP document and another editable document that we ask you to enter your comments into. We ask you to mail or e-mail your comments to the Town Clerk (clerk@comcast.net). The Town will be accepting comments up until March 31, 2024.

The CP is divided into sections, is paginated, and each row of text is assigned a line number. We ask that when preparing your comments that you enter your name, the section number, page number and row number so that we may better understand the focus of your comment. Please enter your comment in the space provided. The Planning Commission will consider each

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comment and make available a comment response document. The Town encourages you to not only present your comment but a possible resolution to the issue you may be presenting.

In reviewing the plan, we ask that you consider this a document working on future conditions in Laytonsville.

We appreciate your time and your ideas. If you have questions, please contact the Town Clerk who will either respond or pass them to the Planning Commission for a response.

Sincerely,



Eric Wenger
Planning Commission Chair