

Meeting minutes of Town Council on 5-6-14  
As reviewed, approved, and accepted by the Town Council on June 3, 2014

Mayor Prats called the regular meeting of the Town Council to order at 8:12 p.m. Council Members Jim Ruspi, Josh Pomeroy and Dave Preusch were present. The Treasurer, Clerk and Assistant Clerk were present. Six residents were also present. The minutes of the Town Council Meeting on April 1, 2014 were approved as submitted with Council Member Preusch abstaining. The meeting minutes from the Special Meeting on April 22, 2014 were approved as submitted. The meeting minutes from the Public Hearing on April 22, 2014 were approved as submitted.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of April 2014. Total income for the month of April was \$34,041 with \$1,500 coming from Permits and Fees. Major Expenses for the month of April 2014 were \$1,600 for Consultants, \$1,520 for Legal Fees, \$1,581 for Payroll Expenses \$2,886 for Waste Collection and \$31,000 was Transferred Out. The Total Expenses for the month of April 2014 was \$46,609. General Net Income for the month of April 2014 was \$-12,568. Looking at the Balance Sheet for the month of April 2014, the Fund Balance for the General Fund was \$877,521 for the CIP account, the balance was \$215,131 and the Fixed Assets were \$584,352. The total Fund Balance for the Town of Laytonsville for April 2014 was \$1,777,004.

Council Member Pomeroy made the motion to approve the April Treasurer's report subject to audit. Council Member Preusch seconded the motion. ***Unanimously approved.***

Committees and Reports

Council Member Ruspi mentioned that he hadn't met with the Girl Scout who is interested in doing the Silver Award Project at the Town Hall. He stated she wants to do a landscaping project near the driveway. He hoped to have more information for a future meeting. Mayor Prats thanked Council Member Ruspi for all of the work he has done and continues to do with the scouts.

Mayor's Update and Reports

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Election Results: The election for Council Members Ruspi and Bradsher was an uncontested one. There was a total of 26 residents who voted. Mayor Prats stated that in this election there were three new election judges.

Sidewalk Update: Mayor Prats reported that the sidewalks on Route 108 have been completed. Reviewing and repairing any cracks in the new sidewalks will be done shortly. Sidewalk repair on Brink Road has been completed. Curbs have been repaired in areas where water flow had been inhibited by existing gutters.

Construction Update: Dwyer Court has been paved and utilities have been put in. A construction road will be built to move dirt. Two lots have been purchased and 3 building permits have been issued

MML Chapter Meeting: The Town of Laytonsville hosted the Maryland Municipal League Chapter Meeting, (MML) on April 23, 2014 which had been rescheduled from April 17. There were 20 to 25 people in attendance. Dinner was provided by The Office. Mayor Prats stated that Council Members Ruspi and Bradsher had attended.

MML Conference: Mayor Prats announced that the Maryland Municipal League, (MML), Conference would be held from June 8 to June 11, 2014 in Ocean City, Maryland. He encouraged anyone interested in attending to sign up. Mayor Prats along with Council Member Ruspi and Historic District Commissioner Jill Ruspi have already signed up to attend.

Parks Policy: The parks policy will be discussed at the June Meeting.

No work session was scheduled.

Town Parade: The Clerk has been inundated with phone calls over the past few months regarding the cancellation of the parade. Mayor Prats stated that he would like to pull together various groups that have previously participated in order to form a committee to organize a parade for next year. The school has offered administrative support. Council Member Pomeroy mentioned that the parade is a great event and has grown over the years.

Old Business

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Compensation for Mayor: Mayor Prats asked that Council Member Ruspi research the issue of compensating the Mayor and report his findings at a future meeting. He was also encouraged to form a group of 3 to 5 people who would examine the purpose and scope of his issue. Mayor Prats would then appoint these members, (who must be residents of the town), to a committee.

New Business:

Mayor Prats introduced Resolution #R-02-15 to establish the compensation for employees of the Town of Laytonsville for the period July 1, 2014 through June 30, 2015. This resolution will be approved at the next Town Council Meeting.

The Budget Ordinance, (01-14), adopting the Town Budget for the fiscal year July 1, 2014 through June 30, 2015 and adding an ad valorem tax on all assessable property within the Town of Laytonsville was discussed at the Budget Hearing held prior to this meeting. Council Member Pomeroy made a motion to approve Ordinance 01-14 for the fiscal year July 1, 2014 to June 30, 2015. Council Member Preusch seconded the motion. *Unanimously approved.*

Comprehensive Plan Update: Eric Wenger, Chairman of the Planning Commission addressed the council regarding the Comprehensive Plan. He stated that comments have come back from the state which he feels are based on a lack of understanding of the town. Responses to the comments are being addressed by Doug Lohmeyer.

Council:

Flash Cam: Council Member Ruspi mentioned that there is an instructional video available. Mayor Prats will get in touch with municipalities that use flash cams. He also said lower cost options should be looked into.

Council Member Ruspi sent photos of the 2 exercise stations at Jones Farm Pond. He said stations 1 and 2 look good but station 2 has a weed problem. Picnic tables also look good.

Mayor Prats stated that he received a Freedom of Information request a week and a half ago regarding the new homes being built in Town. Council Member Ruspi stated that the

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record should reflect that the Mayor and Council feel sure that all compliance and legalities have been met in the subdivision planning process.

Council Member Pomeroy reported that from the second week of March to April there has been a crew installing stiffening bars on the monopole from morning to night. He also stated that there has been a request for the last 4 years from the cellular company to replace the antennas at the fire station. Council Member Pomeroy stated that he will continue to monitor the situation.

Adjournment: Council Member Preusch made a motion to adjourn at 9:32 pm. Council Member Ruspi seconded the motion. *Unanimously approved.*

Respectfully submitted,

Lisa M. Whittington  
Assistant Clerk  
May 6, 2014

### **Trash/Recycling Update**

**When trash and recycling pick-up occur on Monday holidays, the following day, Tuesday, will be the designated pick-up day. The designated holidays follow the county transfer station schedule and will be as follows for 2014:**

**For Monday, Sept. 1, Labor Day, Pick-up will be Sept. 2**

**Please continue to separate recycling materials.**

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**Please do not put yard waste or mulch out for the regular trash pick-up.**

**Yard waste should be placed in brown bags.**