

Meeting minutes of Town Council on 11-5-13

As reviewed, approved, and accepted by the Town Council on December 3, 2013

Mayor Prats called the regular meeting of the Town Council to order at 7:32 p.m. Council members Jim Ruspi, Josh Pomeroy and Charles Bradsher were present. The Clerk, Treasurer and Assistant Clerk were present. Three residents were also present. The minutes of the Town Council meeting on October 1, 2013 were approved as submitted. The Special Meeting Minutes of the Town Council held on October 15, 2013 were approved as submitted with Council Member Ruspi abstaining. The Public Hearing Minutes of the Town Council held on October 15, 2013 were approved as submitted with Council Member Ruspi abstaining.

Treasurer's Report: The Treasurer reviewed the Profit and Loss Report for the month of October 2013. Total income for the month of October was \$41,602 with \$1,494 coming from Picnic Funds, \$8,622 coming from Income Tax and \$28,981 coming from Real Property Taxes. Major expenses for October 2013 were \$5,145 for Accounting, \$4,250 for Grounds Maintenance. The Total Expenses for the month of October 2013 were \$21,795. General Net Income for the month of October was \$19,807. Looking at the Balance Sheet for the month of October 2013, the fund balance for the general fund was \$897,353 for the CIP account, the balance was \$184,164 and the Fixed Assets was \$684,352. The total fund balance for the Town of Laytonsville for October 2013 was \$1,765,869.

Council Member Pomeroy made the motion to approve the October Treasurer's report subject to audit. Council Member Ruspi seconded the motion. *Unanimously approved.*

Committees and Reports

Eagle Scout Project: John Paul Beller of 5601 Ridge Road in Mt. Airy appeared before the council to present his Eagle Scout Project. He had met previously with Council Member Ruspi. His proposed project would consist of constructing two 6 foot long picnic tables with angled roofs in the Rolling Ridge Pond area. He plans to use treated pine on the picnic tables that is two inches thick and the angled roofs would be shingles. Council Member Ruspi made a motion to approve up to \$800 toward the cost of the project to be completed by the end of November. Council Member Pomeroy seconded the motion. *Unanimously approved.*

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Mayor's Update and Reports:

WSSC Update: Mayor Prats received a construction update regarding the completion of the pumping station. The date for completion is still set for November 24, 2013.

Meeting Safety: Concerning meeting safety, Mayor Prats stated that the Greenbelt Police Department is still planning to come to the Town Hall to address safety concerns. Council Member Pomeroy stated that the Montgomery County Police Department also conducts safety inspections.

Parks and Trails: Mayor Prats stated that Council Member Pomeroy is continuing to work on a draft addressing park policies. So far three residents have volunteered to be on a committee. He thanked him for his work on this project.

Comprehensive Plan: The comprehensive plan has been sent off to the state for review. Planning Commission Chair, Eric Wenger stated that he expects to hear back from the state in February.

Sidewalk Grinding: The sidewalk grinding has been completed by Goshen Enterprises. If there are any areas not done right, Mayor Prats said he should be contacted.

SHA Sidewalk Update: Mayor Prats stated that he has gotten agreement from all residents. No resident's yards will be taken away. Minimal work will be done in the historic district. School parking lots and driveways will be done over the Christmas – New Year's break.

Laytonsville Preserve Construction Update: Mayor Prats stated that the developer is waiting for the county to record the plats. No activity is taking place with regard to construction at this time.

Montgomery County Hazard Mitigation Plan: Mayor Prats reported that he received a Hazard Mitigation Plan that will be adopted by the county. It states how the county will respond to storms, tornadoes, etc. The Mayor will introduce this plan at the next meeting.

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Laytonsville History Book: The title of the new paperback book is Crossroads to Community. The cost is \$20.00 and will be available for the holidays.

Work Session: There was no work session scheduled.

Old Business:

Town Hall Air Conditioner Maintenance: Mayor Prats reported that he received an estimate for replacement of the upstairs air conditioning unit from GAC Heating and Cooling. He explained each of the four options on the proposal. After discussing these four options, Council Member Ruspi made a motion to approve the installation of option #2 at a cost of \$8160.00. Council Member Pomeroy seconded the motion. ***Unanimously approved.***

New Business:

Council: Council Member Ruspi reported to the Council that on a recent visit to the Rolling Ridge Pond area, one of the exercise stations had been weed wacked while another had not. Since a new Eagle Scout Project is going to be constructed in that area, he felt that the area be maintained by the town. Mayor Prats stated that he would get an estimate from Goshen Enterprises on maintaining the area.

It was reported that the sidewalk panels going west down Brink Road from the Ruspi house are cracked and the sidewalk is sinking.

Council Member Pomeroy inquired as to when the flags would be taken down. Mayor Prats stated that the flags are removed after Veteran's Day. Fresh flags are put up again next year.

Treasurer Chris Wilkinson stated that bricks are thrown under one of the trees on Town Hall property. She questioned whether the bricks are from the constructed fire pit. Clerk Charlene Dillingham stated that her sons would put them in order in a location to be determined.

Residents:

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Adjournment: Council Member Pomeroy made a motion to adjourn at 8:39 pm. Council member Bradsher seconded the motion. *Unanimously approved.*

Respectfully submitted,

Lisa M. Whittington  
Assistant Clerk  
November 5, 2013

**Trash/Recycling Update**

**Please continue to separate recycling materials.**

**Please do not put yard waste or mulch out for the regular trash pick-up.**

**Yard waste should be placed in brown bags.**

**Volunteers are needed for the Park Planning Advisory Board to begin meeting in March. If interested contact the Town Hall.**