

Meeting minutes of Town Council on 1-4-11  
As reviewed, approved, and accepted by the Town Council on February 1, 2011

Mayor Oland called the regular Town Council meeting to order at 7:30 p.m. Council Members Jim Ruspi, Charles Bradsher, David Preusch and Dan Prats were present. The Clerk and Treasurer were present. There were three citizens present.

The minutes of the Town Council Meeting on December 7, 2010 were approved as submitted.

Treasurer's Report: Chris Wilkinson reviewed the Profit and Loss Report for the month of December, 2010: total General Fund income for the month of December was \$2,971. Property tax in the amount of \$2,788 was received. Major expenses for December, 2010 were \$2,886 for Waste Collection; \$1,052 for Accounting; and \$6133 for Payroll with total expenses for December totaling 14,895. Total General Fund net income for the month of December, 2010 was \$-11,295. Looking at the Balance Sheet for the month of December, 2010 the fund balance for the general fund is \$551,176.00; for the CIP account, the balance is \$179,097.00; and the balance for the fixed assets fund is \$505,497.00. The total fund balance for the Town of Laytonsville for the month of December, 2010 is \$1,235,770.00.

Council Member Dave Preusch made the motion to approve the Treasurer's Report for the month of December, 2010 subject to audit. Council Member Dan Prats seconded. **Unanimously approved.**

Discussion/Action Items:

Snow and Ice Removal: The Town is covered for this year but the issue needs to be addressed for the future. Council Member Jim Ruspi suggested that the issue be tabled for two reasons: (1). the town is covered for this year (2). Perhaps the people who move into the new sub-divisions might like to have a voice in the decision. After discussion, Council Member Ruspi withdrew his thoughts about tabling the issue. Council Member

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Dan Prats will lead a discussion on this topic at the February Town Meeting. The record will be extended until April.

Comprehensive Plan: Council Member Preusch reported that he has not made much progress on the Comprehensive Plan and hopes to have a handle on it by the February meeting. It indicated that he will likely need to employ Creative Pages to finish the work. It was noted that until this is completed; there can be no annexation or re-zoning done. Council Member Preusch will be on the agenda for February to provide an update.

Goshen Enterprises Landscaping Contract: The 2011 contract for Goshen Enterprises was amended to include sidewalk edging for Rolling Ridge.

Work Session: There will not be a work session on 1/21/11.

Safety Inspector: An error was made in assigning Council Member Dan Prats as safety inspector for the first quarter of 2011 at the December meeting. It was determined that Council Member Charles Bradsher will serve as safety inspector for 1<sup>st</sup> quarter of 2011.

Goshen Mennonite Church: The members of the Goshen Mennonite Church will once again clean Town Hall on Saturday, 1/15. After cleaning, they will sing. The public is invited.

WSSC: January update looks as though schedule is slipping.

Audit reports: The audit reports have been completed. Copies were distributed to each of the Council members. Per the MOU for the speed cameras, a copy was sent to Montgomery County

Actions:

Council Member Dan Prats made the motion to approve the lawn maintenance contract for Goshen Enterprises for 2011. Council Member Jim Ruspi seconded the motion.

**Unanimously approved**

Charlene Dillingham was given the oath of office as Town Clerk.

Council:

Council member Dan Prats reported that he had received the report on the energy grant. They suggested that insulation in the attic and the basement.

Mayor Oland advised the Council to start thinking about the sidewalks on Sundown Road. Eventually, Rt. 108 sidewalks should be replaced by WSSC, but Sundown Road

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has a more immediate need. An estimate for the work should be obtained to be included in the budget, with the goal to complete the work in the summer. There was discussion about possibly applying the revenue from the speed cameras for sidewalk replacement, but that revenue is unknown at this time.

Citizens:

Josh Pomeroy raised concern about the monopole at the LDVFD and the future implications to the Town. At a BOA hearing on 12-6-10, a report revealed that the tower may have structural integrity problems. As the work has been done incrementally, it appears that the equipment on the pole has gone way beyond what was originally approved at 4 antennas. Discussion between Mayor and Council, and Mr. Pomeroy determined that the comprehensive plan and the zoning code should be revised to provide limits and guidelines for cell towers. Monopoles should be removed out of the zoning code as a special exception and specify permitted use of water towers are for storage of water.

Council Member Ruspi made the motion to adjourn. Council Member Prats seconded. **Unanimously approved.** Meeting was adjourned at 8:40 pm.

Respectfully submitted,

Charlene Dillingham  
Clerk  
January 4, 2011