

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION**  
**APPROVED MEETING MINUTES**  
January 17, 2011

**Roll Call:**

The regular meeting of the Laytonsville Historic District Commission (HDC) was called to order by the Chair, Ms. Wenger, at 7:30 p.m. Commission Members: Howes, Shortley, Ruspi , Hendricks and Simonetti were present.

**Attendance:** The meeting was attended by Nancy Harding.

**Minutes:**

The minutes from the November 15, 2010 were presented and approved as corrected.

**Preliminary Statement by Chair**

The preliminary statement was not read.

**New Business:**

Nancy Harding of St. Bartholomew's church provided an update on the church's plan to replace the windows on the front and north side of the rectory. The church has not yet approved this plan so Mrs. Harding was not submitting an application but came to find out what was needed to submit the request. The church is looking to replace the original jalousie windows of this Sear's house with double hung windows. The commission advised Mrs. Harding that she would need an application, including pictures of the area affected, pictures or samples of the window selected, and pictures of the house from the road, along with the plat of the property. A hearing would need to be held for this request. Mrs. Harding asked if permission was needed to paint. Chair Wenger indicated that permission was not necessary as painting was considered maintenance.

Chair Wenger asked the members to do some further research into Sears houses similar to the St. Bartholomew's rectory so that they could make an informed decision on the replacement windows. Member Hendricks suggested looking into old Sears catalogs for window options.

Chair Wenger shared with the members that another antique shop, Coco too, has joined the Pink Poet in the rear of the parking lot. There is a need to change the signs in front of the house. There have been some discussions with Colleen Young of the Pink Poet about changing the signs. She will have to submit an application to do this. Chair Wenger will discuss this further with Colleen and measure the existing posts in front of the house to see if a sign with specifications could reside there.

Chair Wenger also shared the new resolution requirement with the members. Following each decision made by the HDC, a corresponding resolution will have to be made to go along with

it. Chair Wenger will add a line to the meeting notes to include the motion and vote for the resolution.

**Old Business:**

The Halvorson's have had their gutters repaired and will hold off on replacing as they pursue the tax credit with the state for replacement of the gutters.

**Adjourn:**

There being no further business, Member Hendricks made the motion to adjourn the meeting which was seconded by Chair Wenger. Motion carried unanimously. The meeting adjourned at approximately 8:15 p.m.

Respectfully submitted by,

Charlene Dillingham

Clerk, Town of Laytonsville