

**LAYTONSVILLE HISTORIC DISTRICT COMMISSION**  
**Videoconference Meeting Minutes**  
**Monday, January 4, 2021**

**Present:**

Charles Hendricks, Chair  
Andy Drouliskos  
Michele Halvorson  
Susan Phillips  
Jill Ruspi

**Absent:**

Michele Shortley, Alternate

**Attendees:**

Mary Burke, Secretary  
Seble Stephanos  
Greg Phillips

**Opening:**

Chair Hendricks called the meeting to order at 7:35. He noted that a quorum was present.

**New Business:**

The first order of business was to approve the minutes from the November 16, 2020 meeting. All changes that had been suggested have been incorporated. Member Halvorson made a motion to approve, Member Drouliskos seconded, and all approved.

**Chair Hendricks opened the Public Hearing regarding Work Permit 06-20 at 7:37.**

7400 White House Lane: Seble Stephanos would like to install a patio with a sitting wall. The work was started because her contractor told her that he had all permits, when in fact, he did not. Work was suspended. The 469 square foot patio will be at the rear of the house. It will be made of brick pavers over crushed stone. The landing and stairs will be wood with metal railing.

Greg Phillips joined the hearing on behalf of the owner of the adjacent Lot 2 to understand the scope of work. He noted that they received the invitation to the hearing but did not receive supporting documents. After listening, he stated that they were in favor of this work.

The Public Hearing was closed at 7:53.

Member Ruspi made a motion to approve the application as presented. Member Halvorson seconded and all approved.

Member Ruspi noted that part of the reason that this was a problem for the homeowner was that the county didn't direct them to Town Hall. It has to do with the Gaithersburg default in some systems when entering a Laytonsville address. How can we make sure that all homeowners in the Historic District know what the rules are?

**Old Business:**

21517 Laytonsville Road Update: Samantha and Steve Marstaller have withdrawn their application for a variance to move their driveway.

Report on work of the Planning Commission: Chair Hendricks reported that the Planning Commission was working with the town planners on the Zoning Map, the Proposed Zoning Map and the Land Use Plan Map. The Planning Commission meets quarterly.

**Open Forum:**

- 21524 Laytonsville Road: This house has had a contract pending sign for quite some time. No-one is aware of the reason why.
- 7119 Brink Road: Work continues on this home. They have been hooked up to natural gas.

Miscellaneous: Chair Hendricks stated that the next HDC Meeting is February 15, 2021.

Member Ruspi moved to adjourn the meeting at 8:32. Member Drouliskos seconded and all approved.

Respectfully submitted,

Mary Burke